

ENGAGE IN SUSTAINED ORAL/SIGNED COMMUNICATION AND EVALUATE SPOKEN/SIGNED TEXTS

Unit Standard: 119462



Course Information

Qualification Title	Further Education and Training Certificate: New Venture Creation
Course Title	Engage in Sustained Oral/Signed Communication and Evaluate Spoken/Signed Texts
Course Level	4
Course Credits	5
Course Duration	Three days
Cost of Course	R 2 800,00 per delegate (excluding 15% VAT)

Course Overview

Competence at this level will enable learners to participate effectively in oral/signed communication in most situations. Learners at this level are aware of their audiences and purposes for communication, as they have learned to listen effectively and critically. They can identify or adopt the style and language register required in different situations. They can usually identify the assumptions and inferences in what people say/sign.

While they speak/sign fluently and confidently in both formal and familiar settings and can articulate their purpose and meaning clearly, they can use language to convey detailed information and to express their ideas and feelings. They control complex sentence structures and language conventions in their spoken/signed communications.

Further Education and Training Certificate: New Venture Creation

Who Should Attend?	• This course is aimed at those who wish to expand their knowledge of business communication.
Course Objectives	• Respond critically yet sensitively as a listener/audience. • Analyse own responses to spoken/signed texts and adjust as required. • Use strategies to be an effective speaker/signer in sustained oral/signed interactions. • Evaluate spoken/signed discourse.
Benefits	Benefits of this course include learning to: • Identify and solve problems using context to decode and make meaning individually and in groups in oral, reading and written or signed activities. • Work effectively with others and in teams using interactive speech/signing in activities, discussion, and research projects. • Organise and manage oneself and one's activities responsibly and effectively through using language. • Collect, analyse, organise, and critically evaluate information fundamental to the process of growing language capability across language applications and fields of study. • Communicate effectively using visual, mathematical and/or language skills in formal and informal communications. • Understand the world as a set of inter-related parts of a system through using language to explore and express links and exploring a global range of contexts and texts. • Contribute to the full development of oneself by engaging with texts that stimulate awareness and development of life skills and the learning process.

Course Content

Course Modules	Course modules consist of learning to: 1. Respond critically yet sensitively as a listener/audience. 2. Analyse own responses to spoken/signed texts and adjust as required. 3. Use strategies to be an effective speaker/signer in sustained oral/signed interactions.

	4. Evaluate spoken/signed discourse.
Certification and Assessments	All delegates who complete the summative assessment will be assessed, moderated, and receive a SOR (Statement of Results). Thereafter a Certificate of Competence from WWISE (or SETA for qualifications) will be issued.

About WWISE

Who are we?	World Wide Industrial & Systems Engineers (WWISE) is an ISO consultancy, training, business solutions, and systems implementation firm based in Southern Africa that provides clients with effective business processes management solutions in preparation for ISO compliance. The solutions we provide and implement allow our clients to compete favourably in modern competitive business environments, both locally and internationally. We also strive to be the leading training providers in SHERQ, ISO, Engineering, Finance, Business, and Project Management.
What do we do?	Our services are aimed at the improvement of quality, efficiency, knowledge, and competitiveness of client companies. This service range includes: • ISO and SHERQ Systems implementation services, whereby we assist clients in meeting the requirements of (but not limited to) ISO 9001, 14001, 22000, 31000, 27001, 20000-1, 50001, and ISO 45001 Standards. • Integrated Management Systems development whereby we integrate several business systems and management solutions into a single management system to comply with standards. • Training of all employees (Shop Floor to Executive Management) in the fields of SHERQ, Engineering, Finance, Business, and Project Management to meet job responsibilities and expertise requirements of International Standards. • ISO and Legal Auditing which includes Gap Analysis Audits, Product, Process, Procedural, and Systems auditing by our registered SAATCA Auditors. • Customised web-based solutions integrating current systems to be in line with ISO requirements. We are a Level 1 BBBEE Contributor that specialises in systems development, consultancy, training, and auditing.