



APPLY SPECIALIST INCIDENT INVESTIGATION TECHNIQUES TO A SPECIFIC INCIDENT IN A WORK ENVIRONMENT

Unit Standard: 244518



Course Information



Qualification Title

National Certificate: Environmental Management

Course Name

Apply Specialist Incident Investigation Techniques to a Specific Incident in a Work Environment

Course Level

5

Course Credits

6

Course Duration

Three days

Cost of Course

R 2 800,00 per delegate (excluding 15% VAT)

Course Overview

This health and safety course is designed to equip delegates with the information and skills they require to conduct successful incident investigations into workplace incidents/accidents. Delegates will be able to effectively convey the findings of an inquiry to manage and understand how to follow up on remedial actions implemented to prevent similar incidents in the workplace.

Environmental Management

Who Should Attend?	• Persons willing and wanting to work in the health and safety field. • Persons such as Health and Safety Representatives, Health and Safety Committee Members, SHEQ Managers, etc. • Any persons who wish to further develop their skills.
Course Objectives	• Explain the theory and principles of incident investigation. • Explain the initial responses required at an incident scene. • Investigate the incident and describe the review/follow-up process.
Benefits	Benefits of this course include: • The delegate will be able to solve problems by investigating incidents and establishing remedial action. • Increased awareness for the care of oneself and other's safety in the workplace, increasing the ability to work safely and effectively with others in a team/group/organization/community. • Learning to organise and manage oneself and one's activities responsibly and effectively. • Improved methods to collect, organise, and critically evaluate information. • Gaining an understanding of the world as a set of related systems. • Aiming to contribute to the full personal development of each delegate and the social and economic development of society at large.

Course Content

Course Modules	Course modules consist of: 1. Incident investigation processes - losses in terms of financial, social, emotional, and environmental impacts. 2. Key functions of respective team members during the investigation process. 3. Specialist incident investigation techniques are required at a specific incident. 4. The need to preserve evidence at the scene of an incident and the requirements for achieving such preservation. 5. Specific emergency responses to an incident scene - restricting injuries and containing the damage.
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	6. Processes to activate mutual aid arrangements to limit further injury to people and damage to the site. 7. Specialist incident investigation techniques apply to a specific incident. 8. Collection of incident evidence and data-gathering methods applicable to the specific incident. 9. Collation and analysis of all collected data to provide evidence to the investigators. 10. Formulating and forwarding e-commendations to the relevant authorities. 11. Revising incident documentation within the specified time. 12. Monitoring investigation recommendations to ensure they are applied.
Certification and Assessments	All delegates who complete the summative assessment will be assessed, moderated, and receive a SOR (Statement of Results). Thereafter a Certificate of Competence from WWISE (or SETA for qualifications) will be issued.

About WWiSE

Who are we?

World Wide Industrial & Systems Engineers (WWiSE) is an ISO consultancy, training, business solutions, and systems implementation firm based in Southern Africa that provides clients with effective business processes management solutions in preparation for ISO compliance. The solutions we provide and implement allow our clients to compete favourably in modern competitive business environments, both locally and internationally. We also strive to be the leading training providers in SHERQ, ISO, Engineering, Finance, Business, and Project Management.

What do we do?

Our services are aimed at the improvement of quality, efficiency, knowledge, and competitiveness of client companies. This service range includes:

- ISO and SHERQ Systems implementation services, whereby we assist clients in meeting the requirements of (but not limited to) ISO 9001, 14001, 22000, 31000, 27001, 20000-1, 50001, and ISO 45001 Standards.
- Integrated Management Systems development whereby we integrate several business systems and management solutions into a single management system to comply with standards.
- Training of all employees (Shop Floor to Executive Management) in the fields of SHERQ, Engineering, Finance, Business, and Project Management to meet job responsibilities and expertise requirements of International Standards.
- ISO and Legal Auditing which includes Gap Analysis Audits, Product, Process, Procedural, and Systems auditing by our registered SAATCA Auditors.
- Customised web-based solutions integrating current systems to be in line with ISO requirements.

We are a Level 1 BBBEE Contributor that specialises in systems development, consultancy, training, and auditing.