



PMBOK® GUIDE – SIXTH EDITION: 05-PROJECT CHANGE CONTROL AND CLOSURE



Course Information

Course Name

PMBOK® Guide – Sixth Edition: 05-Project Change Control and Closure

Course Designer

World Wide Industrial and Systems Engineers

Course Category

Hazard Communication

Course Duration

1 hour 30 minutes

Course Overview

In this course, you'll learn how to make changes to a project through a formal change control process, as outlined in the Project Management Institute's Project Management Body of Knowledge (PMBOK). The course will also take you through the Close Project or Phase processes, which provide guidance on properly closing a project or a phase of a project. As a project manager, you must always plan for change. This course will help you better understand specific areas of the PMBOK that relate to change control and closing a project or phase, so you can integrate standard procedures and processes into your own project. This course also qualifies for credit hours toward the PMP or CAMP training contact hours, or toward maintaining your current certification.

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Who should attend?	• Project Managers • Finance team • Vendors • Construction manager • Procurement team lead • Technical team lead
Course Objectives	In this course you will: • define the change in terms of the impact it will have on the entire project, the components in the project that will be affected, and the overall change definition itself. • review the change for any discrepancies, and look out for the loose ends or the loopholes that might have been created because of the untimely change. • approve the change after a stringent analysis of all of its aspects.
Benefits	• Reduced project costs through ability to make timely decisions using KPIs • Increased project predictability for cost and completion date • Increased visibility into the financial health of the project at all stages • Ability to mitigate project scope creep • Meaningful benchmarking data for future projects via well-structured projects • Increased margins when working in a fixed-price environment • Improved reputation for properly managing and controlling projects • Competitive advantage over organizations with less mature project management capabilities • Increased job satisfaction for project team members

Course Content

Course Modules	1. Introduction 2. Perform Integrated Change Control Process Principals 3. Configuration Management Activities 4. Outcomes of the Perform Integrated Change Control Process 5. Perform Integrated Change Control Process Inputs 6. Perform Integrated Change Control Process Tools 7. Perform Integrated Change Control Process Outputs 8. Significance of Closing a Project or Phase
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	9. Inputs 10. Activities 11. Tools 12. Outputs
Certification	• Certificate of competence • Certificate of attendance
Assessments	• If applicable, an assessment at the end of the course will be required. • A minimum of 60% is to be achieved to attain a Competence Certificate. • If you achieve lower than 60% but get between 40 – 59% a second attempt will become available. • If you get lower than 40% and fail the second attempt, you will need to re-purchase the course. • If applicable, an attendance certificate is awarded to you

About WWiSE

Who are we?	World Wide Industrial & Systems Engineers (WWiSE) is an ISO consultancy, training, business solutions and systems implementation firm based in Southern Africa that provides clients with effective business processes and Safety, Health, Environmental, Risk and Quality (SHERQ) management solutions in preparation for ISO compliance. The solutions we provide and implement allow our clients to compete favourably in modern competitive business environments, locally and internationally. We also strive to be the leading training providers in SHEQ, ISO, Engineering, Finance, Business and Project Management.
What do we do?	Our services are aimed at the improvement of quality, efficiency, knowledge and competitiveness of client companies. The service range includes: • ISO and SHERQ Systems implementation services whereby we assist client companies in meeting the requirements of ISO 9001, 14001, 22000, 31000, 27001, 20000-1, 50001, 22301 and 45001 standards.

- Integrated Management Systems development whereby we integrate several business systems and environmental, quality management solutions into a single management system to comply with various environmental, quality and safety standards.
- Training of all employees (Shop Floor to Executive Management) in the fields of SHERQ, Engineering, Finance, Business and Project Management to meet the job responsibilities and expertise requirements of the International Standards.
- ISO and Legal auditing which includes gap analysis audits, product, process, procedural, and systems auditing by our registered SAATCA auditors.
- Customised web-based solutions integrating current systems to be in line with ISO requirements

We are a Level 1 BBBEE Contributor that specialises in systems development, consultancy, training and auditing