



PMBOK® GUIDE – SIXTH EDITION: 02-MANAGING PROJECTS WITHIN ORGANISATIONS



Course Information

Course Name

PMBOK® Guide – Sixth Edition: 02-Managing Projects within Organisation

Course Designer

World Wide Industrial and Systems Engineers

Course Category

Hazard Communication

Course Duration

1 hour 30 minutes

Course Overview

Learn how to deliver projects with greater levels of proficiency by developing skills and deepening your understanding of fundamental project management concepts. This course takes you through how projects are managed, the hierarchy of projects, and organizational influences on project activities. It also discusses the role of stakeholders and the fundamental responsibilities and core competencies of a project manager. Structured around the Project Management Body of Knowledge (PMBOK) Guide, this course also contributes to the education requirements set forth by the PMI for both CAPM and PMP certification exams. It includes section quizzes, a final exam, activities, presentation materials, and more to help you develop the required competencies of a certified project manager.

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Who should attend?	• Project Managers • Team Leaders and Supervisors
Course Objectives	In this course you will: • understand fundamental concepts regarding the delivery of projects • earn hours that contribute to the educational requirements set forth by the project management institute for both CAPM and PMP certification exams • apply various project management techniques • identify project activities as they pertain to organizations in general
Benefits	• Setting goals and objectives • Effective management throughout each project stage • Enhance communication • Leadership skills and stakeholder management • Documentation and records • Effective resource management • Mastering information systems

Course Content

Course Modules	1. Formal Definition of a Project 2. Examples of a Project 3. Characteristics of a Project 4. Fundamental Responsibilities of a Project Manager 5. Project Management Competencies 6. Key Concepts about Project Structures 7. How Project Managers benefit by PPM 8. Stakeholders' Roles 9. Organisational Stakeholders 10. Organisational Influence 11. Organisational Attributes
Certification	• Certificate of competence • Certificate of attendance

Assessments

- If applicable, an assessment at the end of the course will be required.
- A minimum of 60% is to be achieved to attain a Competence Certificate.
- If you achieve lower than 60% but get between 40 – 59% a second attempt will become available.
- If you get lower than 40% and fail the second attempt, you will need to re-purchase the course.
- If applicable, an attendance certificate is awarded to you

About WWiSE

Who are we?

World Wide Industrial & Systems Engineers (WWiSE) is an ISO consultancy, training, business solutions and systems implementation firm based in Southern Africa that provides clients with effective business processes and Safety, Health, Environmental, Risk and Quality (SHERQ) management solutions in preparation for ISO compliance. The solutions we provide and implement allow our clients to compete favourably in modern competitive business environments, locally and internationally. We also strive to be the leading training providers in SHEQ, ISO, Engineering, Finance, Business and Project Management.

What do we do?

Our services are aimed at the improvement of quality, efficiency, knowledge and competitiveness of client companies. The service range includes:

- ISO and SHERQ Systems implementation services whereby we assist client companies in meeting the requirements of ISO 9001, 14001, 22000, 31000, 27001, 20000-1, 50001, 22301 and 45001 standards.
- Integrated Management Systems development whereby we integrate several business systems and environmental, quality management solutions into a single management system to comply with various environmental, quality and safety standards.
- Training of all employees (Shop Floor to Executive Management) in the fields of SHERQ, Engineering, Finance, Business and Project Management to meet the job

responsibilities and expertise requirements of the International Standards.

- ISO and Legal auditing which includes gap analysis audits, product, process, procedural, and systems auditing by our registered SAATCA auditors.
- Customised web-based solutions integrating current systems to be in line with ISO requirements

We are a Level 1 BBBEE Contributor that specialises in systems development, consultancy, training and auditing