



JOB HAZARD ANALYSIS (JHA) AWARENESS



Course Information

Course Name	Job Hazard Analysis (JHA) Awareness
Course Designer	World Wide Industrial and Systems Engineers
Course Category	Hazard Communication
Course Duration	15 minutes

Course Overview

What if you could eliminate or minimize risks before an incident occurs? You can. In fact, a job hazard analysis provides a systematic way to identify potential hazards for a task so you can take measures to remove or control the risks. There are also additional benefits to conducting a job hazard analysis, which you will learn about in this course. Target includes all construction and manufacturing workers.

Job Hazard Analysis (JHA) Awareness

Who should attend?	• Health and Safety Officer • Team leader/Supervisor/Foreman • Health and Safety Representative • Risk Assessor
Course Objectives	In this course you will be able to: • state the methods and purpose for performing a job hazard analysis • understand the steps of the job hazard analysis • recognize safety precautions to take during a job hazard analysis • understand a job hazard analysis form
Benefits	• Safer work procedures. • Fewer injuries and illnesses. • Lower injury- and illness-related expenses. • Increased worker productivity. • An increased awareness of how to train employees to perform their jobs safely.

Course Content

Course Modules	1. Introduction 2. Job hazard analysis purpose and benefits 3. Job hazard analysis process 4. Selecting job hazard analysis tasks to review 5. Selecting job hazard analysis tasks to prioritize 6. Breaking tasks into steps 7. Hazards and precautions 8. Documenting hazards 9. Determining precautions and hazard controls 10. Documenting precautions 11. Job hazard analysis uses 12. Communication and update of job hazard analysis steps
Certification	• Certificate of competence • Certificate of attendance

Assessments

- If applicable, an assessment at the end of the course will be required.
- A minimum of 60% is to be achieved to attain a Competence Certificate.
- If you achieve lower than 60% but get between 40 – 59% a second attempt will become available.
- If you get lower than 40% and fail the second attempt, you will need to re-purchase the course.
- If applicable, an attendance certificate is awarded to you

About WWiSE

Who are we?

World Wide Industrial & Systems Engineers (WWiSE) is an ISO consultancy, training, business solutions and systems implementation firm based in Southern Africa that provides clients with effective business processes and Safety, Health, Environmental, Risk and Quality (SHERQ) management solutions in preparation for ISO compliance. The solutions we provide and implement allow our clients to compete favourably in modern competitive business environments, locally and internationally. We also strive to be the leading training providers in SHEQ, ISO, Engineering, Finance, Business and Project Management.

What do we do?

Our services are aimed at the improvement of quality, efficiency, knowledge and competitiveness of client companies. The service range includes:

- ISO and SHERQ Systems implementation services whereby we assist client companies in meeting the requirements of ISO 9001, 14001, 22000, 31000, 27001, 20000-1, 50001, 22301 and 45001 standards.
- Integrated Management Systems development whereby we integrate several business systems and environmental, quality management solutions into a single management system to comply with various environmental, quality and safety standards.
- Training of all employees (Shop Floor to Executive Management) in the fields of SHERQ, Engineering, Finance, Business and Project Management to meet the job

responsibilities and expertise requirements of the International Standards.

- ISO and Legal auditing which includes gap analysis audits, product, process, procedural, and systems auditing by our registered SAATCA auditors.
- Customised web-based solutions integrating current systems to be in line with ISO requirements

We are a Level 1 BBBEE Contributor that specialises in systems development, consultancy, training and auditing