



BUSINESS ESSENTIALS: CHANGE MANAGEMENT



Course Information

Course Name	Business Essentials: Change Management
Course Designer	World Wide Industrial and Systems Engineers
Course Category	Hazard Communication
Course Duration	30 minutes

Course Overview

In today's business environment, managing change successfully is essential. This course teaches you how to successfully introduce change to your employees and improve your own reactions to change. The course uses real-life scenarios to demonstrate common attitudes and issues that may be preventing your team members from embracing change. You'll learn how you can fix the situation through careful analysis while keeping Prosci's change management strategy in mind.

The course consists of 3 short videos. It is followed by a multiple-choice quiz that will test your knowledge. This course is part of the Business Essentials series which aims to teach busy professionals the skills quickly and concisely they need to keep a company running smoothly.

Business Essentials: Change Management

Who should attend?	• Project Managers • Team Leaders and Supervisors • Health and Safety Representatives • Management Representatives
Course Objectives	• Recognise how your employees react to change • Determine when there is an impediment to embracing change • Develop an effective plan to eliminate gaps by using Prosci's change management strategy
Benefits	• A clear framework based on best practices • Minimize risks and disruption • Optimize clarity, efficiency, and consistency • Enhance communication and morale • Align change with business strategy • Gain a competitive edge

Course Content

Course Modules	1. Different Responses to Change 2. Managing Change, the Wrong Way 3. Prosci's 3 Phase Process Change Management Strategy
Certification	• Certificate of competence • Certificate of attendance
Assessments	• If applicable, an assessment at the end of the course will be required. • A minimum of 60% is to be achieved to attain a competence certificate. • If you achieve lower than 60% but get between 40 – 59% a second attempt will become available. • If you get lower than 40% and fail the second attempt, you will need to re-purchase the course. • If applicable an attendance certificate will be awarded to you.

About WWiSE

Who are we?

World Wide Industrial & Systems Engineers (WWiSE) is an ISO consultancy, training, business solutions and systems implementation firm based in Southern Africa that provides clients with effective business processes and Safety, Health, Environmental, Risk and Quality (SHERQ) management solutions in preparation for ISO compliance. The solutions we provide and implement allow our clients to compete favourably in modern competitive business environments, locally and internationally. We also strive to be the leading training providers in SHERQ, ISO, Engineering, Finance, Business and Project Management.

What do we do?

Our services are aimed at the improvement of quality, efficiency, knowledge, and competitiveness of client companies. The service range includes:

- ISO and SHERQ Systems implementation services whereby we assist client companies in meeting the requirements of ISO 9001, 14001, 22000, 31000, 27001, 20000-1, 50001 and ISO 45001 standards.
- Integrated Management Systems development whereby we integrate several business systems and quality management solutions into a single management system to comply with various quality and safety standards.
- Training of all employees (Shop Floor to Executive Management) in the fields of SHERQ, Engineering, Finance, Business and Project Management to meet the job responsibilities and expertise requirements of International Standards.
- ISO, Legal auditing which includes gap analysis audits, product, process, procedural, and systems auditing by our registered SAATCA auditors.
- Customised web-based solutions integrating current systems to be in line with ISO requirements

We are a Level 1 BBBEE Contributor that specialises in systems development, consultancy, training, and auditing.